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HOW TO GET YOUR MONEY

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BOOK STATUS

Within your account each book can have a different status:

AVAILABLE

The book is on one of our shelves and is waiting to be purchased.

SOLD

Your book has been sold and you should request a cheque.

TO TAKE

The book is no longer being used, so please e-mail us so that we can set it aside for you, and we will e-mail you back once your book is ready to be picked up! Please include your student number in the e-mail. You can even check the inventory of our books online to see if we have anything in stock. As soon as a book comes in, it will appear online. Click on the “Search” button at www.fedsusedbooks.feds.ca.

CHEQUE PAYOUT

WAYS TO PICK UP YOUR CHEQUE

Cheques are printed once a month on the date listed inside your account.

- 1 Come into the store and get it in person. Don't forget to bring photo I.D.!
- 2 Have someone else pick up your cheque. In order to do that, we need you to fill out the Book/Cheque Pick Up Form, sign it, and have the form brought in to the store by the person picking up your cheque. Photo I.D. must be presented by the person picking up your cheque. The form can be found on our website.
- 3 Send in a self-addressed stamped envelope with your student number on the back and a completed and signed Cheque Mail Out Form, found on our website.



QUESTIONS, COMMENTS, OR CONCERNS?

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