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Federation of Students
University of Waterloo

Executive Report

- 1) Month Summary
- 2) Committees
- 3) Current Projects /Initiatives
- 4) Future Projects/Initiatives

Month Summary

The (full time) hiring queue, in order of priority:

Empty

Recent Hires:

None

Digital Signage

Screens are installed, but we are still waiting on approval from Retail Services.

Committees

Budget Committee

The budget committee hasn't met since our last meeting due to exams, holidays, etc. We will be meeting again in January.

Current Projects/Initiatives

3. A. Used Bookstore:

Goal: To operate the store using a buy back business model with a consignment option.

Synopsis: RFI responses have been gathered and are in the review process.

3. C. SLC Space Audit

Goal: To centralize resources and cater the newly managed SLC more catered to student "life" needs.

Synopsis: Working group is drafting a plan with a timeline which will begin implementation in the next couple of weeks. This includes booths, surveys, two way conversations with all of our stakeholders including students, staff, tenants and partners.

4.D. Internal Documentation

Goal: To update internal documents and procedures to pass on valuable knowledge to future executives and staff.

Synopsis: To update and/or write documents about the Health and Dental Plan (new), Student Fees, Executive (new), Board and Council Codes of Conduct (new), Volunteer rights (new), commercial service training packages (update).

Status: Health and Dental (in progress)

Student Fees (not yet started)

Codes of conduct (exec-complete, board- in progress, council-in progress)

Volunteer rights (in progress)

Commercial Service Training packages (ongoing project)