



ALEXANDRA RUSSELL

VICE PRESIDENT INTERNAL REPORT

MARCH 2013

Federation of Students

University of Waterloo

EXECUTIVE SUMMARY

Hello Council,

Highlights from this month:

- Congratulations to Devin, the **VPIN-elect**. I'm looking forward to a great transition.
- The Winter 2013 **Volunteer Extravaganza** will be held on March 20th at Conestoga Galaxy again. Don't forget to sign up at fedsextravanzaw13.eventbrite.ca.
- The Campus Life department is currently going through the **strategic planning process** for the next year. I'll be presenting our initial goals and priorities on Sunday.
- The University will be creating an **equity office**. I'm sitting on a working group to determine the job description and requirements of the position and to hire for the position. If you have comments on what you think an equity office would look like or do please forward them to me.

If you have any questions, comments, or concerns, let me know!

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To Serve, Empower and Represent the Undergraduate Students of the University of Waterloo

CAMPUS LIFE DEPARTMENT UPDATES

- Since my last report, we've welcomed Brendan Lowther into the Services Manager position (he was our Clubs Manager for a while) and Jessica Smith into the Special Events Coordinator position. Last up is our Clubs Manager, who should be on board by the end of the month!
- The new event form and calendar that was mentioned in my last report is still on track to be up and running by May.
- The department is currently going through the strategic planning process for the next year. More details in my presentation.
- The Winter 2013 Volunteer Extravaganza will be held on March 20th at Conestoga Galaxy again. We're looking forward to another great turnout!

CLUBS

- IAC is doing a revision of the lockers system and is hoping to create a new procedure to govern their use. This will include setting some of the space aside for temporary, rotating storage.

SERVICES

- Brendan is getting started with the services.
- We just had Healthy Sexuality Week (Glow), International Women's Week (Women's Centre working with campus partners), and Glow's 42nd Birthday. CRT attended the National Conference of Campus Emergency Response Teams in February. Coming up this month is Earth Hour (UWSP). Off Campus Dons is taking applications for don positions for next year.

SPECIAL EVENTS

- We're currently hiring for WTFeds next term and Feds Welcome Week.

EDUCATIONAL PROGRAMMING

- One Waterloo is doing some work with various campus partners on mental health initiatives.
- International Celebrations Week is coming up next week and we just had Black History Month.

COMMITTEE UPDATES

INTERNAL COMMITTEES

INTERNAL ADMINISTRATION COMMITTEE

See report.

INTERNAL FUNDING COMMITTEE

See report.

ONE WATERLOO STEERING COMMITTEE

The committee has not met.

COMMITTEE OF PRESIDENTS

The committee has not met.

CAMPUS RESPONSE ADVISORY BOARD

The committee has not met.

UNIVERSITY COMMITTEES

UNIVERSITY DIVERSITY ADVISORY COMMITTEE

The committee has not met. The next meeting is scheduled for April 17th.

LGBTQQ ADVISORY COMMITTEE

The committee has not met. The next meeting is not yet scheduled.

STUDENT LIFE ENDOWMENT FUND

Met and decided on fund disbursement. Applicants are being contacted this week then information on the projects will post on feds.ca. There are lots of great projects coming up in the next year!

SUICIDE PREVENTION COMMITTEE

The committee has not met yet.

EQUITY OFFICER WORKING GROUP

The University will be creating an equity office. I'm sitting on a working group to determine the job description and requirements of the position and to hire for the position. This group will run into the Spring term and David Collins will be taking this over in May. If you have comments on what you think an equity office would look like or do please forward them to me.

COMMISSIONS

ARTS COMMISSION

The arts commission is running the street performers program a couple times this term.

SOCIETIES

We ran a great societies' conference in January where all of the societies had a chance to network with each other and the Feds exec and staff. We're hoping to run this on a recurring basis.

We're also working on developing a long-term societies' strategy that gets the other execs more involved with the societies as well.

Most societies are holding their elections for next year right now.

PROJECTS

STUDENT SAFETY PROGRAMS

Committee is at the end of the data collection phase and is beginning to discuss recommendations.

VOLUNTEER OPPORTUNITIES DATABASE

Meeting with Greg Smith, who developed and maintains the LEADS system, next week to review its functionality and get us started with using it more often.

VOLUNTEER APPRECIATION PROCEDURE

This procedure is almost ready to go. I'll be sending it out mid-month and then bringing it for approval at the April meeting.

FED HALL ACCESS

Student groups are using Fed Hall this term, and we've been working with Food Services to offer some suggestions for running events (coat check, bartenders, food availability, seating, etc.). They are expecting renovations to start in the Spring term. We've also given some suggestions for use of the space (bookable meeting rooms and a multipurpose space).

SMALL PROJECTS

- **Math CnD:** Continuing to help MathSoc work with their CnD's debt.
- **VPIN Committee Changes:** Will be bringing forward procedures that merge IFC and the clubs administrative work into a new IAC, and create a Campus Life (or Internal) Advisory Committee.
- **Water Bottle Fillers:** Have applied to SLEF and some of the faculty-based endowment funds.