



ALEXANDRA RUSSELL

VICE PRESIDENT INTERNAL REPORT

JANUARY 2013

Federation of Students

University of Waterloo

EXECUTIVE SUMMARY

Hello Council,

Happy New Year and welcome back to campus! Here are a couple highlights from this month:

- **Frost Week** is coming up next week! Check out the schedule on feds.ca.
- The **Dragonette concert** is next Tuesday, January 14th. Don't forget to get your tickets!
- I have a lot of open **volunteer positions** for this term, so encourage your constituents to check out feds.ca/employment-section/volunteer-opportunities/ or the Get Involved Fair next Tuesday, January 14th from 11am to 2pm in the SLC Great Hall.

Elections are also almost upon us. If you're considering running for the VPIN position (it is the best of the exec positions, after all), I would encourage you to drop by and talk to me about the portfolio and some of the current issues or ask me any questions you might have.

Let me know if you have any questions, comments, or concerns.

See you at Frost Week!

Alexandra Russell

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To Serve, Empower and Represent the Undergraduate Students of the University of Waterloo

CAMPUS LIFE DEPARTMENT UPDATES

- We are currently interviewing for the Special Events Coordinator position, and will be announcing our new Services Manager soon. We're looking forward to the time when we have a full department!
- Nicole, our Student Program Coordinator, has spent the last several months working on a program evaluation guide which we are hoping to begin using this term. We plan to use it first to evaluate the direction of the department as a whole.
- We're very excited to be working on developing a brand new online event form. This new form will make processing a lot easier and more efficient, will put all of the events into a database for better tracking and evaluation purposes, and will give us the ability to show all club, service, and society events in our online events calendar!
- The Get Involved Fair will be Tuesday, January 15th from 11am to 2pm in the SLC Great Hall.

CLUBS

- Clubs and Societies' Days will be Thursday, January 17th and Friday, January 18th from 10am to 3pm in the SLC Great Hall.

SERVICES

- Reports from the Fall 2012 will be included in the January 2013 meeting package. Please let me know if you have any questions.
- Winter 2013 service coordinator orientation is on Thursday, January 10th. The coordinators will be ratified at the January 2013 meeting.

SPECIAL EVENTS

- Frost Week is happening next week! This includes a Dragonette concert on Tuesday, January 15th! Tickets and information are at feds.ca.

EDUCATIONAL PROGRAMMING

- One Waterloo is currently planning and recruiting for this term.
- Highlights of the term will be International week of the Holocaust, Black History Month, Showcase your Roots, International Celebrations Week, International Day for Elimination of Racial Discrimination, and maybe the International Day of Happiness.

COMMITTEE UPDATES

INTERNAL COMMITTEES

INTERNAL ADMINISTRATION COMMITTEE

The committee has not met. We are looking for at-large student members to be elected at the January 2013 meeting.

INTERNAL FUNDING COMMITTEE

The committee has not met. We are looking for at-large student members to be elected at the January 2013 meeting.

ONE WATERLOO STEERING COMMITTEE

The committee has not met.

COMMITTEE OF PRESIDENTS

The committee has not met.

CAMPUS RESPONSE ADVISORY BOARD

The committee met in December to review the activities of the term (most of which can be found in CRT's termly report).

UNIVERSITY COMMITTEES

UNIVERSITY DIVERSITY ADVISORY COMMITTEE

The committee has not met. The next meeting is not yet scheduled.

LGBTQQ ADVISORY COMMITTEE

The committee has not met. The next meeting is not yet scheduled.

STUDENT LIFE ENDOWMENT FUND

- I am looking for members of the funding council. See the posting online (<http://www.feds.ca/employment-section/volunteer-opportunities/>) for more information.
- I will be attempting to have the bylaws updated by the end of the term.

SUICIDE PREVENTION COMMITTEE

The committee has not met yet.

SPACE INFORMATION ADVISORY GROUP

This committee has been transferred to the President's portfolio.

MENTAL HEALTH WELLNESS DAY COMMITTEE

The committee will not meet this term.

ARTS COMMISSION

The arts commission is working on developing some events for this term.

ENVIRONMENT COMMISSION

The environment commission has been cancelled for this term.

PROJECTS

SOCIETIES

- Hosting a Societies' Conference on Monday, January 14th with all society execs and relevant Feds staff. Also got discount cards printed for all execs.
- Will be working on reviewing my earlier societies' action plan and developing a more permanent strategy.

STUDENT SAFETY PROGRAMS

- Committee schedule has been put together, and seats are almost filled.

VOLUNTEER OPPORTUNITIES DATABASE

- Looking into having Feds use the LEADS system more often. If you have feedback on the system please let me know.

ASSESSMENT AND ACCOUNTABILITY

- As mentioned above, Nicole, our Student Program Coordinator, has spent the last several months working on a program evaluation guide which we are hoping to begin using this term. We plan to use it first to evaluate the direction of the Campus Life Department as a whole.
- Working on a volunteer appreciation, professional development, and team building procedure to be passed by council later this term.

SMALL PROJECTS

- **Satellite Campuses:** Working on a set of service provisions and a review of what was done this year to go to next year's exec. Our recommendation will be that they create a satellite campus strategy.
- **Math CnD:** Continuing to help MathSoc work with their CnD's debt.
- **VPIN Committee Changes:** Will be working on committee procedures.
- **Water Bottle Fillers:** Recruiting a student (honorarium-basis) to work on this project this term.

JANUARY GOALS

- Start work on hydration stations.

- SLEF Bylaws.
- Review the assessment stuff with Nicole and Dave. Talk about creating a procedure.
- Ensure that department evaluation is moving forward.
- Work on the Math CnD.
- Redo the IFC assessment of completed project form.
- Write and submit committee procedures.
- Hire a student to do water bottle filler project.
- Finish up volunteer recognition procedure for next council meeting.
- Review societies' action plan and begin work on more permanent strategy/recommendations.
- Start work on a cross-campus volunteer database.